



Minutes of the **Annual General Meeting** of Engineers Geoscientists Manitoba held online on **Thursday, October 14, 2021**.

1. Call to Order and Declaration of Quorum

President Jason Mann, P.Geo., FGC, called the meeting to order at 1:30 p.m. and welcomed everyone to the 102nd Annual General Meeting of Engineers Geoscientists Manitoba.

It was announced that the business meeting was being held virtually to comply with the current restrictions put in place by Manitoba Public Health during the COVID-19 pandemic.

President Mann read the statement acknowledging the traditional lands on which the Association and the majority of its practitioners were located on, and which recognized Engineers Geoscientists Manitoba's commitment to Indigenous peoples and their communities.

He announced that as of the Call to Order there were 84 professional members in attendance online. He declared that quorum was present and that the meeting was duly constituted.

He reminded everyone that a link to the reports and supporting documents were provided by email and could also be found on the Engineers Geoscientists Manitoba website. He then provided instructions for the online meeting and a practice vote was held.

2. Standing Rules of the Meeting

President Mann invited Registered Parliamentarian, Vera Chernecki, RP, to introduce the standing rules of the meeting.

After the rules were presented, President Mann announced the motion "It is MOVED by Allan Silk and SECONDED by Michelle Wadelius that the standing rules of the meeting be approved".

He asked if there was any discussion on the motion.

Hearing none, President Mann called for a vote on the motion.

In Favour – 97.7%
Opposed – 2.3%

CARRIED

3. Approval of the Agenda

President Mann asked if there were any additions to the agenda.

Hearing none, the agenda was approved as circulated.

4. Minutes of the 2020 Annual General Meeting

President Mann asked if there were any corrections to the minutes of the Annual General Meeting of October 15, 2020.

Hearing none, the minutes were adopted as circulated.

5. Introductions

President Mann introduced the members of the 2020 - 2021 Council who were attending the meeting virtually.

President Mann welcomed guests from outside the province and from other Manitoba associations. Greetings were then shared by Danny Chui, P.Eng., FEC, President of Engineers Canada and Kevin Ansdell, P.Geo. FGC, President of Geoscientists Canada.

6. Moment of Silence for Deceased Members

President Mann called for a moment of silence to remember those members who passed away since the last Annual General Meeting.

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| Franklin Barlishen | Luke Filipecki | Monte Raber | James Smithson |
| Charles Conyette | Hendrik Haak | Frank Render | Gerald Tencha |
| Ronald Duncan | Paul Janzen | Douglas Ruth | Pei Wang |
| Ruth Eden | | | |

7. Report of the President

President Mann transferred the Chair to Vice President Allan Silk, P.Eng., FEC while he presented his report.

Vice President Silk called for questions on the report.

A video highlighting various endeavors within the Association over the past year was shared while questions on the report came in.

A report was requested on the proposed Act revision mentioned in the President's Report. President Mann answered that the revision referred to the Act Amendment proposed to the government in 2019, which was put on pause due to COVID-19. He provided the two-year timeline and noted that the proposal was still with the government. When asked if there would be a change to allow non-practicing members to vote, he responded that there was no proposed change for this in the current set of Act amendments with the government.

A question was raised on what initiatives would be taken to ensure a smooth transition for new grads entering the job market during the pandemic. President Mann spoke of the Association's new Mentorship program as a potential resource for new graduates.

The process for member engagement for the governance review was requested. President Mann referred to the process used for the by-law review in which there were many engagement opportunities in a variety of formats.

The initiatives video highlighted Indigenous training taken by the Association Executive. A question on whether this training will be made available to the membership was raised. President Mann reported that this topic was discussed at a previous Council meeting and that it would be considered going forward.

Hearing no further questions, Vice President Silk asked the Secretary to record that the President's Report was discussed and received as information.

Vice President Silk returned control of the meeting back to President Mann.

8. Report of Council Election and By-Law Changes

President Mann introduced the scrutineers appointed to oversee both the 2021 Council election and the 2021 By-law changes: Gregory Page, P.Eng., FEC, Victor Adindu, P.Eng., and Vikram Banthia, P.Eng.

Gregory Page, Chief Scrutineer, was invited to present the Scrutineer's Report.

Mr. Page announced the results of the 2021 Council election and named the newly elected councillors.

Two (2) professional engineers elected for a two-year term.

- Kathryn Atamanchuk, P.Eng., FEC
- Mike Houvardas, P.Eng.

One (1) professional geoscientist elected by acclamation for a two-year term.

- Eric Yang, P.Geo.

One (1) intern elected for a two-year term.

- Céline Rivard, EIT

Mr. Page announced the results of the By-law vote.

- By-law 4 and 16: Length of Voting Period – PASSED
- By-law 6.5: Public Interest Review Committee – PASSED
- By-law 13 & 16: By-law Proposals and Member Engagement – PASSED
- By-law 15.2.2: Communications and the Registrar – PASSED
- By-law 15.3.5: Directions and Practice Notes – PASSED
- By-law 15.3.6: Formal Caution becomes Charge – PASSED
- By-law 15.6: Appeals of Discipline Decisions – PASSED
- By-law 15.7.6: Records, Confidentiality and Release of Information – PASSED

President Mann asked the Secretary to record that the Scrutineers Report was presented and received as information. He then introduced the members of the 2021-2022 Council.

9. Auditors Report

President Mann invited Ron Stoesz, CPA, FCPA, Chair of the Audit Committee, to present the report of the external auditor and the 2021 financial statements.

In his presentation Mr. Stoesz noted that the report provided by Deloitte gave Engineers Geoscientists Manitoba a clean audit report with no identified deficiencies.

President Mann reported that Council approved the auditor's report and the 2021 financial statements as part of its governance policies and process. He then asked if there was any discussion on the report.

A question on the distribution of the Centennial Project reserves was raised. President Mann commented that Council consulted the Centennial Committee on the allocation of the funds. Ian Wiebe, Manager of Finance & IT reported that \$300,000 was donated to the University of Manitoba to establish the Engineers Geoscientists Manitoba Centennial Recognition Endowment Fund and the remaining funds would be held in reserve pending a few more invoices to be paid from the account.

A question on the steep drop in advertising was raised. The drop was primarily due to a reduction in media purchases in the Equity and Representation department. Focus was put on advertising early in the Female and Indigenous outreach programs during the first year and then focus shifted to other efforts during the 2021 fiscal year.

Hearing no further questions, the Secretary was asked to record that the report of the Auditors and the 2021 Financial Statements were presented and received as information.

10. Appointment of Auditors

President Mann invited Ron Stoesz, CPA, FCPA, Chair of the Audit Committee, to present the Audit Committee's recommendation of the external auditor.

Mr. Stoesz noted that the year ending June 30, 2021 was the fourth annual audit performed by Deloitte. Based on the committee's review of their performance, Deloitte had been recommended as the Association's auditor for the fiscal year ending June 30, 2022.

President Mann announced the motion "It was MOVED by Jitendra Paliwal and SECONDED by Christina McDonald that Deloitte be appointed as the Association's auditor for the 2021-2022 fiscal year".

He asked if there was any discussion on the motion.

Hearing none, President Mann called for a vote on the motion.

In Favour – 96.6%
Opposed – 3.4%

CARRIED

11. 2021-2022 Budget and Schedule of Dues and Fees

President Mann announced that the 2021-2022 Budget and the Schedule of Dues and Fees were approved by Council, in accordance with By-law 10.1 (b).

President Mann invited Christina McDonald, Chair of the Finance Committee, to deliver a presentation on the 2021-2022 budget.

Councillor McDonald provided an overview of the budget development and spoke of the highlights, which included the financial impacts from the pandemic, support for gender equality and Indigenous reconciliation programs and the new mentorship program. She also referred to the BRACE Program (Building Regional Adaptation Capacity and Expertise) and plans for the upcoming year.

President Mann asked if there was any discussion on the presentation.

A question was raised on the scope of the budget for the leasehold improvements for 2022. Grant Koropatnick reported that they primarily included the renovation to the second floor at 870 Pembina for the new Mentorship Center.

The frequency of the cybersecurity assessment was discussed. Ian Wiebe, Manager of Finance and IT reported that the first cybersecurity audit was just completed, and the next full assessment had not been confirmed yet, but the recommendation for periodic routine testing would be performed.

Hearing no further questions, President Mann asked the Secretary to record that the 2021-2022 Budget and the Schedule of Dues and Fees were discussed and received as information.

President Mann introduced a video highlighting the newly launched Learning Modules which were developed to focus on issues of professionalism.

12. Resolutions

President Mann announced that there were no resolutions passed at the 2020 Annual General Meeting to report on.

13. Other Business as per By-law 13.1(d)

President Mann noted that in accordance with By-law 13.1 (d) special business proposed by professional members shall be considered at the Annual General Meeting provided that the motion was received by the secretary no less than 48 hours before the start of the meeting.

Mr. Koropatnick advised that no motions were received.

President Mann noted that in accordance with Bylaw 6.5.2 and Governance Policy GP-8.12 two professional members shall be elected to the Public Interest Review Committee at the Annual General Meeting for a two-year term.

President Mann called for nominations and noted that nominations must come from those present online and that consent of the nominee was required.

A video highlighting some of the Chapters of Engineers Geoscientists Manitoba was shared while nominations came in.

After the video, President Mann announced that nominations were closed, and a quick break was taken to confirm consent of all nominees.

President Mann announced that there were two nominees, Dave Ennis and Gayan Wijeweera.

President Mann asked for a mover and a seconder on the motion “That Dave Ennis and Gayan Wijeweera be appointed to the Public Interest Review Committee for a two-year term”.

Michelle Wadelius moved the motion and Doug Chapman seconded the motion.

President Mann asked if there was any discussion on the motion. Hearing none, he called for a vote.

In Favour – 97.5%
Opposed – 2.5%

CARRIED

A question was asked on how many nominations were received. President Mann reported that there were three nominations, two gave consent and the third did not respond when contact was attempted during the meeting.

With no further business, President Mann continued to the next item on the agenda.

14. Recognition of Retiring Councillors

President Mann recognized the following councillors who had completed their term on Council and thanked them for their service.

Cheryl Lashek, P.Eng.
Katrine Levesque, P.Eng.
Jitendra Paliwal, P.Eng., FEC
Izabela Witkowska, P.Eng.

15. Gavel Ceremony

The Scott gavel was passed from Mr. Jason Mann to Mr. Allan Silk in accordance with the official ceremony for turning over the gavel to the incoming president.

16. Incoming President’s Address

Vice President Silk thanked President Mann for his service as President. He then spoke of his upcoming term, which would be his second time serving as the Association’s President. He expressed his gratitude to all those who also served the professions by volunteering on the many committees of the Association. Vice President Silk commented on the new Council year, which would include a governance review and he noted that initiatives aimed at addressing diversity and climate changes must continue to progress. He thanked the outgoing councillors for their service and welcomed the newly elected councillors.

17. Closing Announcements and Adjournment

President Mann thanked everyone for attending and announced that this year’s Ingenium professional development events would be taking place virtually, from October 26 and October 29.

President Mann adjourned the meeting at 3:08 p.m.

Jason Mann, P.Geo. FGC
President

G. Koropatnick, P.Eng. FEC
Secretary, CEO & Registrar