

PROPOSED BY-LAW CHANGES FOR 2008 AGM

By-Law	Current Wording	Proposed Wording	Reason
Part VII Title wording change	Membership Categories	Membership	The title of Part VII of the By-Laws be changed to "MEMBERSHIP", dropping the word "CATEGORIES" from the title.
By-Law 5.1.3 Agenda	<p>The order of business of the annual general meeting must include:</p> <ul style="list-style-type: none"> a) Approval of the Agenda b) Report of the President c) Accepting or Correcting Minutes d) Business Arising out of the Minutes e) Declaration of the Result of the Ballot f) Consideration of the Auditors Report g) Appointment of an Auditor h) By-Law Changes i) Reports of Boards and Committees j) Resolutions k) Other Business. <p>This order may be changed by the president, if necessary, to suit the business in hand.</p>	<p>The order of business of agenda items for the annual general meeting must include:</p> <ul style="list-style-type: none"> a) Approval of the Agenda b) Report of the President c) Accepting or Correcting Minutes d) Business Arising out of the Minutes e) Declaration of the Result of the Ballot f) Consideration of the Auditors Report g) Appointment of an Auditor h) By-Law Changes i) Reports of Boards and Committees j) Resolutions k) Other Business. <p>This order may be changed by the president, if necessary, to suit the business in hand.</p>	<p>The term "order of business" replaced with the words "agenda items" to distinguish between content of the meeting and order of presentation.</p> <p>Reports of boards and committees removed as required agenda items to allow inclusion with the Annual Report instead of required reporting at the Annual General Meeting.</p>
By-Law 7.3 Notice of Delivery Address	New	7.3.1 Each professional member shall advise the registrar of the address to which the Association is to direct all correspondence to the member.	A new by-law to require professional members to notify the Association when their address information changes.

		<p>7.3.2 Each professional member shall advise the registrar of any change in the address to which the Association is to direct all correspondence to the member, within 15 calendar days of the effective date of the change of address.</p> <p>7.3.3 Each professional member shall provide the registrar with the name and address of any person designated to receive correspondence from the association on the member's behalf, with respect to:</p> <ul style="list-style-type: none"> a) complaints, charges and disciplinary matters involving the member; b) professional liability insurance reports, claims or processes involving the member; and c) the member's failure to pay monies owing to the association. 	
By-Law 7.4 Requirement to Respond	New	7.4.1 Where the Association makes a written request to a member for a response within a specified period, the member shall provide a written response within the specified time period and shall provide the information, explanation or records in the possession of or under the control of the member. A	A new by-law requiring professional members to respond in a timely manner to requests made by the Association, and the consequences of the members' failure to do so.

		<p>written request sent to the mailing address of the member, or the member's designate, appearing in the records of the association shall be deemed to have been delivered three working days following the date of being sent by registered mail, and shall be deemed to have been received by the member.</p> <p>7.4.2 Failure of the member to submit a written response as required under sub-section 7.4.1 may constitute professional misconduct.</p> <p>7.4.3 Where a member fails to respond to a written request as required under sub-section 7.4.1, the person, investigation committee or sub-committee conducting an investigation may proceed with the investigation without the member's response.</p>	
By-Law 15.3 Investigation Committee Procedures	15.3.6.1 When proceeding under clause 35(1) (f) of the Act, the investigation committee may, in addition to other action provided for in the Act or these by-laws a) formulate a charge; b) formulate a penalty to be imposed upon a conviction on the charge, subject to review and approval or amendment by a delegate appointed by the chair of the discipline committee; and	15.3.6.1 When proceeding under clause 35(1) (f) of the Act, the investigation committee may, in addition to other action provided for in the Act or these by-laws a) formulate a charge; b) formulate a penalty to be imposed upon a conviction on the charge subject to review and approval or amendment by a delegate appointed by the chair of the discipline committee; and	Remove the review by a member of the Discipline Committee to avoid the appearance of bias.

	c) formulate the text of any public statement to be made upon a conviction on the charge and establish where those statements will be published.	c) formulate the text of any public statement to be made upon a conviction on the charge and establish where those statements will be published.	
By-Law 15.6 Hearing Procedures	New	<p>15.6.3.6.1 The discipline committee may accept written certification by the registrar regarding the Act, the By-laws and the Code of Ethics applicable to the charge(s) being heard.</p> <p>15.6.3.6.2 The discipline committee may accept written certification by the registrar, or by a person authorized by the registrar to issue such documents, regarding documents served on the investigated person during the course of the investigation which gave rise to the charge(s) being heard.</p>	A new by-law provision for the Discipline Committee to accept written certification provided by the registrar, or a person authorized by the registrar, of documents presented to the Committee related to charges being heard by the Committee.