

The City of Winnipeg is a vibrant and dynamic organization with many opportunities!

We offer a diverse and welcoming work environment that delivers quality services to our citizens.

Director of Transit
Transit Department
Posting No: 115921

Closing Date: February 8, 2018

Job Profile

Under the general direction of the Chief Transportation & Utilities Officer, the Director of Transit provides direction to ensure the planning, development and operation of the public transit and transportation service for the City of Winnipeg. Working in cooperation with the Chief Administrative Officer, Chief Transportation & Utilities Officer, the Mayor, Councillors Provincial and Federal Governments, other civic administrators and departmental staff, the Director ensures that there is a commitment to deliver these services in a manner that continues to improve and protect the environment and the quality of life for the citizens of Winnipeg.

As the *Director of Transit* you will:

- Provide effective leadership and direction for the expansion and progression of industry leading processes and practices.
- Develop and set direction to the City's overall operations direction and goals, processes, procedures, strategy and policies in support of business operations and strategic direction.
- Formulate, recommend, and implement plans required to meet current and future service requirements.
- Provide advice and professional opinion related to departmental issues, obligations and legislation to the CAO, CT&UO, Council, Committees of Council, and others as directed.
- Lead, direct and manage the day-to-day operations of the Transit Department through senior managers and staff.
- Provide leadership for the Department including development and implementation of goals, plans of action, and performance measures.
- Direct the preparation, submission, implementation and control of annual operational and capital budgets.
- Ensure systems and processes are in place to provide the control of costs and recording of revenues consistent with effective budget management.
- Ensure optimal departmental performance and safe operation through the development and application of an integrated and continually updated set of systems, policies, methods, procedures, facilities and equipment through which the department discharges its service mandate.
- Oversee the acquisition, maintenance and safe operation of equipment and facilities required to carry out the mandate of the department.
- Lead in the development of a regional transportation strategy for the City of Winnipeg and surrounding capital region.
- Act as an intergovernmental liaison overseeing the development and discharge of partnerships, joint projects, and funding agreements.
- Maintain good working knowledge of all relevant legislation and policies, and critique or recommend changes and modifications to same as appropriate.
- Direct the delivery of a parallel transit service for the provision of paratransit services to the disabled community in an equitable and cost effective manner.

Your education and qualifications include:

- Successful completion of a Bachelor's Degree in Engineering, Business Administration, a transportation-related discipline or a related discipline. An equivalent combination of education, training and experience may be considered.
- Master's Degree in Business Administration, Public Administration, or in a related field is preferred.
- 10 – 15 years of experience working in a senior management capacity in a operation management function.
- Comprehensive leadership and management experience including strong negotiation and collaboration skills, preferably in the public sector.
- Experience with strategic planning at a senior level, including managing complex organizational change initiatives, and determining and setting priorities based on organizational mandates and initiatives.

- Previous success leading large-scale change initiatives, navigating complex environments and influencing desirable outcomes through positive and collaborative relationship management and continuous improvement.
- Thorough knowledge and expertise in the development of effective mass transit strategies, and the operation and management of transportation agencies or authorities.
- In-depth knowledge of the relevant legislation and regulations relating to Transit planning, or mass transit operation.
- Demonstrated track record of achieving results and improving operational performance.
- Thorough knowledge of relevant legislation and regulations relating to transportation, mass transit and city planning.
- Knowledge and appreciation of related policies, regulations and legislation pertaining to the City of Winnipeg and/or other civic jurisdictions.
- Experience in the preparation, effective management and execution of operational and capital budgets and strategic plans.
- Demonstrated ability to develop and maintain effective working relationships with staff, managers, the media, other levels of government, outside suppliers, the public and other stakeholders

Conditions of employment:

- The successful applicant will be required to provide a vehicle for transportation while on City business, subject to the terms and conditions of the City's Transportation Policy.
- Must have and maintain valid Manitoba Class 5 Driver's License.
- A Police Information Check satisfactory to the employer will be required from the successful candidate, at their expense. To obtain Police Information Search information please visit: www.winnipeg.ca/police.

CORE COMPETENCIES for ALL EMPLOYEES OF THE CITY OF WINNIPEG:

- Citizen & Customer Focus
- Respecting Diversity
- Ethics and Values
- Integrity and Trust
- Results Oriented

How to Apply

APPLY ONLINE, including all documentation listed below:

1. **Current resume AND Covering letter (Required).**

Applications submitted without REQUIRED documentation will not be considered.

If you do NOT have access to a computer/email, please apply, including all documentation listed above, to: Staffing Branch, HR Services, Main Floor – 510 Main Street, Winnipeg, MB by 4:30 P.M., February 8, 2018.

Notes

Online applications can be submitted in PeopleSoft through the Careers tile on the Employee Self Service homepage. The City of Winnipeg uses the [Korn Ferry Architect Competency Model](#) as part of the recruitment process.

WE SEEK DIVERSITY IN OUR WORKPLACE. INDIGENOUS PERSONS, WOMEN, VISIBLE MINORITIES, AND PERSONS WITH A DISABILITY ARE ENCOURAGED TO SELF-DECLARE.

Only candidates selected for interviews will be contacted. Requests for Reasonable Accommodation will be accepted during the hiring process.