

MANAGER, STRATEGIC INFRASTRUCTURE

The Manager of Strategic Infrastructure leads an engineering team responsible for forecasting the technical direction of municipal infrastructure related to growth and development in the City of Brandon. This will include working closely with:

- the Asset Management Section in providing information that is consistent in with the Asset Management Governance Policy;
- the Design and Construction Section to ensure annual work programs complement overall infrastructure strategies; and,
- the City Planning Section to ensure that the City's municipal infrastructure needs and concerns are address and consistent with the City of Brandon's long-term Growth Strategy.

Projects vary in scope and size ranging from large subdivisions to complex regional and city-wide utility and infrastructure projects.

KEY RESPONSIBILITIES

Infrastructure Planning

- Provides review and direction on technical projects;
- Serves as the project manager on various municipal projects;
- Works with consultants to ensure the City's infrastructure modelling needs are met;
- Coordinates with other City departments in related operations;
- Ensures that future infrastructure is consistent with maintaining the integrity of the water, wastewater, and storm networks in the City;
- Reviews development proposals to evaluate infrastructure impact, opportunities, and requirements;
- Partners and collaborates with clients to understand their needs and provide appropriate solutions;
- Conducts peer reviews of the detailed design of infrastructure projects from time to time;

- Presents reports and presentations as required to staff, Planning District Board, Planning Commission, City Council and committees;
- Participates in departmental budget planning (capital and operating);
- Attends and presents on behalf of the City on area of responsibility at public hearings, evening meetings or public open houses;
- Provides recommendations and advice to the department heads, City Council, departments/divisions and the public on a wide variety of infrastructure matters;
- Liaises with service users and providers to deliver exceptional customer service;
- Ensures the services of the Section and/or Department are aligned with the City's vision.

Leadership and Employee Development

- Direct reports are engineering technicians involved with water, sanitary, storm water and traffic management plans;
- Participates in initiatives, decisions, committees, and policy development for the Engineering Department;
- Delivers training to City staff on issues related to the City infrastructure;
- Liaises with other Departments and Divisions associates on issues to ensure continued operations;
- Demonstrates a commitment to the organization by actively participating in committees, programs, and organizational initiatives;
- Influences and inspires others to achieve organizational, individual and departmental goals and objectives;
- Builds and maintains positive and healthy relationships;
- Promotes and guides others to understand delivery of effective services and achievement of objectives and their interrelationship;
- Promotes harmonious employee relations while guiding and coaching the section and department associates.

Management and Administration

- Develops, maintains and coordinates the implementation of Engineering Department policies

and programs relating to infrastructure planning and conceptual design with the assistance of the Planning Section and outside agencies which interact with the section;

- Manages Section staffing including participating in hiring, coordinating, coaching and leading activities, and participating in daily operations and completing payroll functions for Section;
- Responsible for all aspects of the operating and capital budgets in the strategic infrastructure section, including budget reviews at the pre-determined intervals as directed by Finance;
- Assists in developing and maintaining capital and operating budgets including collection, evaluation, and compilation of information for submission;
- Participates in labour management discussions and ensures adherence to applicable collective agreements, legislation, policies, or procedures;
- Monitors Strategic Infrastructure Section services and identifies and resolves issues.

THE PERSON

- A Bachelor's Degree in Civil Engineering or related Engineering program;
- Membership in or ability to acquire membership in the Association of Professional Engineers and Geoscientists in the Province of Manitoba (APEGM) or any other professional association related to one's qualifications.
- A proven track record of progressive leadership.
- Minimum of five (5) years' experience in infrastructure project management.
- Minimum of five (5) years' experience in planning and development of municipal infrastructure.
- Experience working with collective agreements or corporate policies is preferred.

Skills

- Demonstrated initiative to plan, organize, and prioritize workload leading to successful implementation of comprehensive programs in a constantly changing dynamic team environment;
- Demonstrated leadership including establishing focus, providing motivational support, fostering teamwork, and empowering others;

- Demonstrated effective oral and written communication with the general public, other Division employees, City Council, and external organizations, agencies, and regulatory bodies;
- Demonstrated success in securing commitment and support for areas of expertise;
- Proficient use of computer equipment, operating systems, office automation and database software.

Knowledge

- Working knowledge of legislation, regulations, policy, etc. relevant to area of expertise;
- Thorough knowledge of various engineering principles and models used in Municipal Engineering including but not limited to; water distribution, wastewater collection, land drainage and traffic;
- Knowledge of municipal and Engineering construction materials and knowledge of the practices and equipment used in municipal engineering construction and maintenance;
- Knowledge of City protocol used to manage situations effectively in all areas of the organization and in the community;
- Practical knowledge of the principles and practices of long range land use planning and urban growth management as related to the Division, including the Growth Strategy, Development Plan, Secondary Plans, Neighbourhood Plans and the land development process, generally.

Abilities

- Ability to conceptualize servicing solutions for the overall City and its component parts;
- Ability to apply various management concepts and practices to effectively plan, organize and direct the activities of the Section;
Ability to assign, plan and direct the work of other team members in a manner conducive to full performance and high morale;
- Ability to resolve issues timely and in a manner which reflects positivity for the department;
- Ability to write clear, concise reports and express ideas orally on technical subjects in a manner that provides adequate support of conclusions and recommendations;

- Ability to establish and maintain effective working relationships with City employees, consultants, contractors, developers, officials and the general public;
- Willingness to participate in training and self-development programs;
- Willingness to adapt to new technological changes and improvements;
- Ability to hold and maintain a valid Manitoba Class 5 driver's license.

COMPENSATION

A competitive compensation package will be provided including an attractive base salary and excellent benefits. Further details will be discussed in a personal interview.

FOR INFORMATION: PLEASE CONTACT

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