

Recruitment Details

The City of Winnipeg is a vibrant and dynamic organization with many opportunities!

We offer a diverse and welcoming work environment that delivers quality services to our citizens.

Streets Project Engineer

(Up to 2 positions)

Public Works Department

Posting No: 118474

Closing Date: November 19, 2019

Job Profile

The Streets Project Engineer independently manages all activities related to delivery of Capital Budget funded transportation construction projects for the City of Winnipeg. Projects include but may not be limited to new facilities, reconstructions and renewals of regional streets, local streets, alleys, active transportation infrastructure, and development work.

The Streets Project Engineer provides leadership and guidance in the execution of projects and initiatives through an integrated multi-disciplinary team approach that strives for innovation, excellence and efficiency. This position manages projects throughout their life-cycle, ensuring effective teamwork and communication, high standards of work quality and organizational performance, and continuous learning.

The Streets Project Engineer, depending on the size, scope, and complexity of the initiative/project, leads, facilitates, coordinates, and provides direction, monitoring and oversight activity for the projects assigned and ensures that the benefits of the investment are realized in an efficient and effective manner. This position is expected to develop and maintain strong relationships with project stakeholders throughout the project lifecycle.

As the Streets Project Engineer you will:

- Manage consulting engineering services, involving multi-discipline teams, including the consultant engagement process, negotiating service agreements, making consulting assignments, monitoring the delivery of consulting services, and undertaking consultant performance assessments.
- Direct and manage the engineering design and preparation of design drawings and specifications by engineering technologists and technicians for in-house projects and by engineering consultants for assigned projects, including public consultation, regulatory approvals and coordination of utility designs; release for construction and seal in-house designs and contract documents.
- Supervise the work of technologists and technicians who undertake the design and contract administration of the in-house capital budget street projects.
- Manage the contract administration process for assigned projects, including preparation of contract award reports, monitoring and reporting on progress, resolving contract disputes, approving changes in the scope of the work and certifying the performance of the work.
- Coordinate projects with other departments where required, including Water and Waste, Planning Property and Development (Real Estate), Corporate Support Services (Legal Services and Materials Management) and others.
- Coordinate and/or advise projects within the Public Works Department branches and divisions where required, including Bridges, Street Maintenance, Transportation, Parks and others.
- Represent the city during construction, attending site meetings, monitoring progress of the work, resolving coordination issues, providing project-related information to the public, responding to public, media and elected officials and other enquiries, authorizing extra work, and undertaking warranty inspections.
- Be responsible for the financial management of assigned projects, including development of project budgets, development of financial control procedures to track

and predict project costs against budgets, reporting on financial status of projects, certification of progress payments, invoices and work orders, and preparation of reports for funding of projects.

- Participate in the development of the annual and five-year capital program and review of the Standard Construction Specifications.
- Perform other related duties consistent with the classification as required.

Your education and qualifications include:

- Bachelor of Science Degree in Civil Engineering.
- Attainment of a Project Management Professional (PMP) designation/Prince II certification and certification in Asset Management, and ADKAR at the time of hire is desirable. Applicants who have not yet attained these certifications would be required to obtain within a 6-year timeframe.
- Several years of related experience in project management of transportation construction projects; local experience would be an asset.
- Experience leading projects including the supervision of consultants.
- Experience managing a budget.
- Ability to lead staff and promote an organizational culture conducive to the development of a highly motivated workforce, where initiative, creativity, and innovation are encouraged and nurtured.
- Ability to organize, coordinate, plan, and maintain schedules and control a large number of projects.
- Strong political acumen with the ability to be a representative of the department and The City of Winnipeg.
- Well-developed oral communication and public presentations skills, and the ability to communicate effectively with diverse stakeholders (elected officials, civic staff, the public, volunteer and community organizations) having multiple interests.
- Effective written communication skills with the ability to prepare comprehensive engineering reports.
- Strong interpersonal skills with the ability to establish and maintain positive working relationships with internal and external stakeholders.
- Knowledge of geometric design, pavement design, current construction/maintenance practices, technical standards, material science, and testing procedures.
- Knowledge of standards, specifications, codes, legislation, and environmental requirements applicable to municipal public works is required; local experience in same would be an asset.
- Knowledge of documents related to contract law, legal systems, dispute resolution, and claim procedures.
- Proficiency with word processing, spreadsheets, and other personal computer software including Microsoft Office.
- Ability to formulate public communications appropriate for media is an asset.

Conditions of employment:

- Registered as a Professional Engineer (or eligible for registration) with Engineers Geoscientists Manitoba (EGM).
- Must possess and maintain a valid Manitoba Class 5 Drivers License (or provincial/territorial equivalent).
- Must be able to provide a vehicle for transportation while on city business, subject to the terms and conditions of the City of Winnipeg Transportation Policy.
- A Police Information Check satisfactory to the employer will be required from the successful candidate, at their expense. To obtain Police Information Search information please visit: www.winnipeg.ca/police

CORE COMPETENCIES for ALL EMPLOYEES OF THE CITY OF WINNIPEG:

- Citizen & Customer Focus
- Respecting Diversity
- Ethics and Values
- Integrity and Trust
- Results Oriented

How To Apply

APPLY ONLINE, including all documentation listed below:

1. Current resume AND Application Form (**Required**).

Applications submitted without REQUIRED documentation will not be considered.

Notes

Online applications can be submitted at <http://www.winnipeg.ca/hr/>. For instructions on how to apply and how to attach required documents please refer to our [FAQ's](#) or contact 311. The City of Winnipeg uses the [Korn Ferry Leadership Architect Competency Model](#) as part of the recruitment process.

The salary range for this position is **\$3,162.54 - \$4,257.48 bi-weekly**.

We have great benefits and competitive salaries, and we are committed to ongoing learning and career development!

WE SEEK DIVERSITY IN OUR WORKPLACE. INDIGENOUS PERSONS, WOMEN, VISIBLE MINORITIES, AND PERSONS WITH A DISABILITY ARE ENCOURAGED TO SELF-DECLARE.

Only candidates selected for interviews will be contacted. Requests for Reasonable Accommodation will be accepted during the hiring process.