

Senior Wastewater Collections Planner

Department: Wastewater Planning & Project Delivery, Engineering Services, Water and Waste

Designated Work Location: 1199 Pacific Avenue, Hybrid

Position Type: Permanent, Full-time

Hours of Work: 8:30 a.m. to 4:30 p.m., Monday to Friday

Salary: \$85,566.26 to \$115,191.21 annually, W.A.P.S.O. Grade 5

Employee Group: W.A.P.S.O.

Posting No: 126566

Closing Date: December 29, 2025

Providing a wide range of services to over half of all Manitobans, The City of Winnipeg is one of the largest employers in Manitoba. We provide a comprehensive range of benefits and career opportunities to our employees. These include competitive salaries, employer-paid benefits, dental and vision care, pension plans, and maternity/parental leave programs. Additionally, we offer education, training, and staff development opportunities to ensure that our employees are equipped with the necessary skills to advance in their careers.

Our Benefits web page provides detailed information about the benefits we offer, and we encourage you to visit it for further information at [City of Winnipeg Benefits](#). We take pride in fostering a [respectful](#), [diverse](#), safe, and healthy workplace where our employees can thrive and achieve their full potential.

Flexible work arrangements, which may include flexible hours, remote work, or a hybrid of remote work may be available; subject to review and approval. Please note that Employees who are approved to work remotely are responsible for and must demonstrate that they are available to return to their Designated Work Location and/or other work location to attend meetings or attend other tasks that occur in person.

The City is committed to attracting and retaining a diverse, skilled workforce that is representative and reflective of the community we serve. Applications are encouraged from equity groups that have been and continue to be underrepresented at the City; Indigenous Peoples, Women, Racialized Peoples, Persons with Disabilities, 2SLGBTQQIA+ Peoples and Newcomers are encouraged to self- declare.

For the purpose of this recruitment, Equity may be a factor in selection. Consideration will be given to Indigenous Peoples, Women, Racialized Peoples, Persons with Disabilities, 2SLGBTQQIA+ Peoples and Newcomers

In accordance with the applicable collective agreement(s), recruitment and promotion provisions will be considered prior to applying equity strategies. Where permitted, preference will be given to qualified applicants who self-identify as members of the equity group(s) listed above.

Requests for Reasonable Accommodation will be accepted during the hiring process.

Preference to internal applicants may be applied.

Job Profile

Under the direction of the Branch Head of Wastewater Planning and Project Delivery, the Senior Wastewater Collections Planner manages, improves, and supports the strategic direction for the wastewater servicing of new developments and expansion of the City's Local Wastewater Collection Systems. Wastewater planning considers the City's current and future needs, to evaluate anticipated new land subdivision developments and areas of focused densification, synergies with other major capital work, and regulatory compliance requirements.

The position also provides leadership and guidance in the execution of projects and initiatives. This includes project management throughout the project's life-cycle and ensuring effective teamwork and communication, high standards of work quality and organizational performance. Projects may include professional consulting services for planning and design projects. The Senior Wastewater Collections Planner works in partnership with the other divisions of the Water and Waste Department in advisory groups, capital programs, and cross functional continuous improvement teams.

As the *Senior Wastewater Collections Planner*, you will:

1. Provide direction, leadership, and complex technical input into the development approval process.
2. Manage consultant assignments including projects, system assessments, evaluations, major planning studies and preliminary designs.
3. Manage human resource activities of team members to ensure effective use of resources.
4. Lead the wastewater planning processes for land development related to collections infrastructure, considering wastewater system capacity, development / growth projections and regulatory requirements (such as Clause 8 requirements in Combined Sewer Districts).
5. Lead the development of policies, bylaws, and procedures, and communication with other City branches, divisions, departments, provincial regulators, and the public on technical and regulatory issues related to the Wastewater Collections System.
6. Review and approve consultant designs, reports and drawing submissions for expansion of local wastewater collections infrastructure.

Your education and qualifications include:

1. Bachelor's degree in a related field such as Engineering, or Graduate in Engineering Technology from a recognized Institute of Technology; an acceptable equivalent combination of education, training and experience.
2. Successful completion of the associated professional designations as applicable, including obtaining a Certified Engineering Technologist (C.E.T.) or Professional Engineer (P.Eng.) designation in current good standing.
3. Minimum of 6 years' related experience.
4. Experience with design of municipal systems, particularly related to wastewater collections system capacity and servicing constraints.
5. Experience with project management, coordinating / planning work for professional staff, cost estimating and economic analyses.
6. Experience supervising and leading teams, including assigning workloads, mentoring, managing performance, resolving conflicts, and delegating tasks to team members, consultants, and others as required.

7. Thorough knowledge of water, sewer, and land drainage servicing principles, including hydraulic modeling and wastewater capacity assessment requirements, with an understanding of wastewater servicing estimates and inherent safety factors within the City of Winnipeg.
8. Analytical and problem-solving skills with flexibility and creativity in developing innovative approaches to complex development file submissions.
9. Ability to assess risks effectively and make informed decisions about risk acceptance when appropriate.
10. Ability to work independently, manage competing priorities, and make timely decisions under pressure with limited information.
11. Ability to establish and maintain positive working relationships with employees at all levels of the organization, external contacts and the public, effectively influencing outcomes through negotiation and teamwork, in accordance with the Respectful Workplace Standard.
12. Ability to communicate effectively both verbally and in writing.
13. Ability to follow administrative processes.
14. Knowledge of Provincial Regulations, City By-Laws, and City Standards applicable to Development.
15. Demonstrated computer skills using word processing, presentations, excel databases and spreadsheets evaluating complex/large datasets.

***IMPORTANT:** Applicants who have been educated outside of Canada must have education which is comparable to the minimum qualification in Canada. Applicants submitting foreign credentials require an official academic assessment report issued by a recognized [Canadian assessment service](https://canalliance.org/en/) <https://canalliance.org/en/> at application.

Conditions of employment:

1. The successful candidate must maintain legal eligibility to work in Canada. If the successful candidate possesses a work permit, it is their responsibility to ensure the permit remains valid.
2. A Police Information Check satisfactory to the employer will be required from the successful candidate, at their expense.
3. Must possess and maintain a valid Manitoba Class 5 Driver's Licence.

APPLY ONLINE, including all documentation listed below:

1. Current resume (**Required**).
2. Cover letter.
3. Applications submitted without REQUIRED documentation will not be considered.

Your application documents must clearly indicate how you meet the qualifications of the position.

Online applications can be submitted at <http://www.winnipeg.ca/hr/>. For instructions on how to apply and how to attach required documents please refer to our [FAQ's](#) or contact [311](#).

Position Reports To: Branch Head - Wastewater Planning & Project Delivery

1. Applicants may be required to undergo testing to determine their knowledge, abilities and skills as they relate to the qualifications of the position.
2. The various work environments that the position may encounter during the course of a normal working day may subject the employee to noxious odours, gas, dust and occasional exposure to adverse weather.
3. The successful applicant may be required to provide a vehicle for transportation while on City business, subject to the terms and conditions of the City's Transportation Policy.
4. The successful applicant will be required to provide a Notice of Driver's License In Force document upon request.
5. The successful applicant will be required to complete job specific training required for this position as directed.

Only candidates selected for interviews will be contacted.