



PERMITS X-PRESS INFORMATION SHEET



Appointment System for Industry Professionals

On April 6, 2004, a dedicated customer service area and appointment system for industry professionals was established, next door to the existing Zoning and Permits Office at Unit 31-30 Fort Street. This new service area, designed to house the “Registered Contractors & Developers Program”, is serving registered contractors, developers, engineers, architects and lawyers involved in applying for building permit and development applications.

At present, registration is open to members of the following groups and industry associations:

- Winnipeg Construction Association (WCA)
- Manitoba Home Builders Association (MHBA)
- Association of Professional Engineers & Geoscientists of the Province of Manitoba (APEGM)
- Consulting Engineers of Manitoba Inc. (CEM)
- Manitoba Architects Association (MAA)
- Plumbers and Electricians licensed by The City of Winnipeg
- Commercial Sign Contractors
- Commercial Contractors and Developers, (5 applications annually)

Registration cards containing a unique Rapid Services Number (RSN) have been mailed to industry professionals active in our records during 2003.

The RSN will be required to schedule appointments and will help speed up the data entry on new applications and computer searches during appointments. All applicants are asked to call 986-8113 to arrange an appointment ...**Drop-off applications and permit pick-ups will continue to be available without an appointment.**

The dedicated “Registered Contractors / Developers” appointment line for professionals is **204-986-8113**.

(Please note that the appointment line is for appointments only. Enquiries regarding permit applications in process should be directed to the Permit Trackers: Phone 986-7007 for Commercial Applications and 986-2726 for Residential Applications).

If you have any questions or have not received your RSN, please contact Lori Cherniak at 986-5118.

New Internet Information For Industry Professionals

Industry professionals looking for information on building permits can log on to the industry web page at <http://www.city.winnipeg.mb.ca/ppd/permits/contractor.stm>

The content covers technical information specific to more complex commercial and residential projects. The page also provides printable applications forms, checklists, contact information, organizational charts and flow diagrams useful in the submission of complex applications. There are also links to our Brochures section which provides detailed technical information on a variety of subjects of interest to professionals.

For online information regarding the permit process and who to contact for service – log on at www.winnipeg.ca/ppd/permits.stm

For further information, please contact:

- Doug Holmes, Permits X-Press Project Manager at 986-3946, or by e-mail at dougholmes@winnipeg.ca
- Debra Wuziuk, Process Improvement Specialist at 986-8040, or by e-mail at dwuziuk@winnipeg.ca

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