

Step 2: Academic Assessment Flowchart

Before you apply for your Academic Assessment with Engineers Geoscientists Manitoba you have to get your documents authenticated by World Education Services (WES). Engineers Geoscientists Manitoba will not accept credential assessments done by other agencies.

The WES credential evaluation does not replace the requirement for Engineers Geoscientists Manitoba Academic Assessment. The primary reason for the WES assessment is to verify and authenticate your academic documents. WES only assessed the general level of your academic qualification as compared to Canadian education levels. Engineers Geoscientists Manitoba must still assess the engineering content of your academic program, compared to Canadian Engineering Qualification Board (CEQB) standards.

***You **do not need to obtain a WES ICAP document-by-document credential evaluation if you have completed a post-graduate (Masters or Ph.D.) from a Canadian University**. Instead, you may ask the Canadian university to send us copies of the bachelor transcript DIRECTLY to the Engineers Geoscientists Manitoba office, accompanied by a letter stating that they received the documents directly from the issuing institution. The Canadian university must also include an official copy of your post-graduate (Masters or Ph.D.) transcript. If for any reason you can't get both the letter and copies of the bachelors transcript sent over from the Canadian university then you MUST have the WES ICAP document-by-document credential evaluation. *** After you have done this please go ahead and submit the academic assessment application and required documents.

- I. You need to contact World Education Services (WES) by visiting <https://www.wes.org/ca/partners/credential-evaluation-requirements-engineers-geoscientists-manitoba/> and submit an application for an ICAP document-by-document credential evaluation.**
- II. After you have submitted your application for an ICAP document-by-document credential evaluation please go ahead and submit the academic assessment application and required documents.**

When ordering the WES ICAP document-by-document credential evaluation you must choose Engineers Geoscientists Manitoba as a recipient of the report because WES will provide Engineers Geoscientists Manitoba with secure electronic access to your credential evaluation and provide copies of the verified academic documents that were assessed.

If you don't choose Engineers Geoscientists Manitoba as a recipient of the report at the time you apply to WES you will later be charged an additional fee to have the report sent to Engineers Geoscientists Manitoba.

If you already have an Educational Credential Assessment (ECA) report completed by WES for immigration purposes, then you must upgrade to the ICAP document-by-document report. You must also request a duplicate report and select Engineers Geoscientists Manitoba as a recipient of that report. You can do this by signing into your WES account.

a) Submit the Academic Assessment Application and Required Documents

- You need to download the academic assessment application form found here <http://www.apegm.mb.ca/pdf/Registration/Assessment/AssessmentApplication.pdf>.

The application form will guide you and tell you what you need to include with your application. If you do not provide all the requested information and the documents from the checklist, your application will be returned to you.

What Happens Next...

- I. After you have submitted (by email) your application package to Engineers Geoscientists Manitoba, it will be reviewed to ensure that it's complete.
- II. You will be contacted by email and informed of the status of your application. At this point your application is put on hold until the WES ICAP document-by-document credential evaluation is received by our office.
- III. When we have received all the required documents (including your WES ICAP document-by-document credential evaluation, you will receive an email instructing you to login to the Engineers Geoscientists Manitoba member section of the website and pay the **\$440 Academic Assessment Fee**.
- IV. After you have paid the fee you will receive an email informing you that your file is "In Progress" and we will give you an estimated time frame as to when you can expect to receive the assessment results. (It takes approximately four-six weeks to receive assessment results)

b) Receive your assessment results

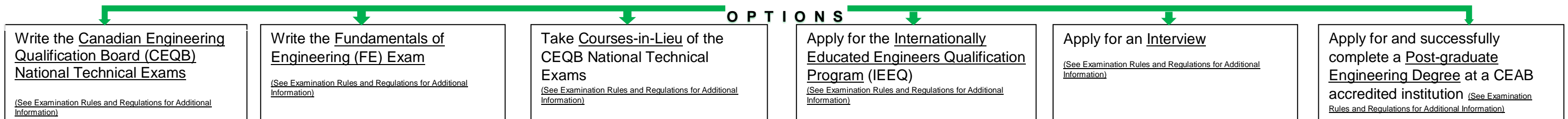
You will be contacted by email informing you that the assessment results are ready.

The results of your assessment will be one of the following:

- You may be assigned an Exams
- You may be deemed Academically Qualified (In which you will receive an invitation letter to move to Step 3.)
- Your application may be Denied

c) Complete your assigned Exams

If you are assigned an exam program, you will be given the option of writing the Canadian Engineering Qualification Board (CEQB) National Technical Exams or you may be offered alternative options. The possible option(s) that may be available to you are listed below. The option(s) that are applicable to you will be indicated on your personal results letter.



d) Receive your Letter of Invitation from Engineers Geoscientists Manitoba

When you have successfully completed the exam program assigned, you will receive a letter of invitation to apply to become an engineering intern or geoscience intern (EIT/GIT). You will be asked to complete the online Act, By-laws, and Code of Ethics (ABC) test, submit the EIT/GIT application and fee (Step 3).

After you have submitted the application your file will be forwarded over to the Registration Committee. If you are declared academically qualified by the Registration Committee you will receive a letter and instructions to continue with the registration process (Step 4: <http://www.apegm.mb.ca/MIT.html>).