

Recruitment Details

The City of Winnipeg is a vibrant and dynamic organization with many opportunities!
We offer a diverse and welcoming work environment that delivers quality services to our citizens.

Manager of Water Services

Water and Waste Department

Posting No: 121149

Closing Date: June 6, 2022

Job Profile

Under the general direction of the Director of Water and Waste, the Manager of Water Services is accountable for financial results, customer service and human resources relating to water services, and the maintenance, operation and upgrading of the water system infrastructure. This position is a senior level management position responsible for all aspects of water supply, treatment and distribution of safe drinking water for Winnipeg.

As the *Manager of Water Services* you will:

1. Be responsible for the operation, maintenance and renewal of the water supply treatment & distribution water systems. Tasks may include but are not limited to:
 - Ensure that service, maintenance, materials and design standards are appropriate.
 - Ensure water supply source protection including liaison with First Nations, Manitoba, Ontario, Canada.
 - Ensure proper operation and maintenance of aqueduct and related works.
 - Ensure water treatment to meet guidelines and standards.
 - Ensure proper operation, maintenance and upgrading of storage reservoirs, pumping stations, feeder mains and related works.
 - Ensure that coordinated programs are in place for system reliability and emergency response.
 - Ensure that the criteria and methodology for asset management are appropriate.
 - Ensure that coordinated programs are in place for adequate plant and system capacity.
2. Be responsible for business process design and implementation. Tasks may include but are not limited to:
 - Ensure the existence and function of a maintenance management system to record productivity and costs.
 - Ensure adequate reporting based on management information to allow appropriate business decisions.
 - Ensure that infrastructure records are properly maintained and that information systems exist to deliver the data to field staff.
 - Ensure that service delivery systems exist to respond to customer needs.
 - Ensure that appropriate review of business systems and procedures is undertaken to facilitate improvement.
 - Direct strategic planning and business planning in division.
 - Ensure alignment of division objectives with departmental and City-wide objectives.
 - Promote change in the Division to achieve best practices.

- Ensure provision of services to others where appropriate.
 - Demonstrated knowledge of work management and financial management processes and business systems necessary to successfully operate utilities.
3. Ensure that the Division conforms to appropriate statutes and enforces appropriate by-laws.
 4. Be responsible for human resources in the division.
 5. Participate in the overall management of the department as part of the management team.
 6. Perform other related duties including participating as a member of the Water and Waste senior management group and acting as Director as required.

Your education and qualifications include:

1. Must possess a Bachelor's Degree in Engineering and a Professional Engineer designation.
2. Must have Post Graduate training in both Engineering and Management.
3. A minimum of eight (8) years' experience.
4. Extensive knowledge of design, construction, rehabilitation, operating and maintenance practices for water systems.
5. Knowledge of water treatment technology and operation best practices.
6. Demonstrated management, administrative and negotiation skills
7. Demonstrated knowledge of work management and financial management processes and business systems necessary to successfully operate utilities.
8. Knowledge of labour relations, collective agreements and practices.
9. Must possess a thorough understanding of the operation of municipal government, knowledge of relevant statutes, by-laws and policies.
10. Demonstrated skill in communicating effectively, both orally and in writing, with a variety of people including staff, senior administration, elected officials, customers, media, etc.
11. Must possess excellent interpersonal skills, with the ability to establish and maintain effective working relationships with others, both external and internal sources, in both team and leadership roles.
12. Ability to work cooperatively and effectively as a member of the Department's management team.
13. Demonstrated ability to utilize a variety of computer applications. E.G. Microsoft Word, Excel, etc.
14. Ability to work extended hours in emergent situations.
15. Ability to work under stressful situations to accommodate time limits and program changes.
16. Leadership and management abilities with proven knowledge and skills in administration practices.
17. Must have, or be able to acquire in a reasonable period of time, a thorough knowledge of the occupational hazards and the safety precautions and regulations that are applicable to the position's area of work.

Conditions of employment:

1. The successful applicant must maintain legal eligibility to work in Canada. If the successful applicant possesses a work permit, it is their responsibility to ensure the permit remains valid.
2. Prior to commencement of employment, the successful applicant will be required to provide proof of COVID-19 vaccination by providing a Government of Manitoba issued QR code and photo identification.
3. A Police Information Check satisfactory to the employer will be required from the successful candidate, at their expense.

4. Must possess and maintain a valid Manitoba Class 5 Driver's License.

CORE COMPETENCIES for ALL EMPLOYEES OF THE CITY OF WINNIPEG:

- Citizen & Customer Focus
- Respecting Diversity
- Ethics and Values
- Integrity and Trust
- Results Oriented

How To Apply

APPLY ONLINE, including all documentation listed below:

1. Current resume AND Application Form (**Required**).
2. Cover letter.
3. Applications submitted without REQUIRED documentation will not be considered.

Your application documents must clearly indicate how you meet the qualifications of the position.

Notes

Online applications can be submitted at <http://www.winnipeg.ca/hr/>. For instructions on how to apply and how to attach required documents please refer to our [FAQ's](#) or contact 311. The City of Winnipeg uses the [Korn Ferry Leadership Architect Competency Model](#) as part of the recruitment process.

The salary range for this position is \$4,200.78 to \$5,658.78 bi-weekly.

The successful applicant may be required to provide a vehicle for transportation while on City business, subject to the terms and conditions of the City Transportation Policy.

The successful applicant will be required to provide a Notice of Driver's Licence In Force document upon request.

The successful applicant will be required to complete job specific training required for this position as directed.

We have great benefits and competitive salaries, and we are committed to ongoing learning and career development!

We value diversity in our workplace. Indigenous peoples, women, racialized peoples, persons with disabilities, 2SLGBTQ+ peoples and Newcomers are encouraged to self-declare.

Only candidates selected for interviews will be contacted. Requests for Reasonable Accommodation will be accepted during the hiring process.