

City Of Kenora Municipal Development Engineer External Job Posting Open Until Filled

Kenora provides a high quality of life for residents and unforgettable experiences for visitors by celebrating and embracing the community's rich heritage, diversity, and natural environment.

DEPARTMENT	Engineering & Infrastructure	HOURS OF WORK	Monday - Friday
CLASSIFICATION	PM-05	SALARY	\$105,664.87

The Municipal Development Engineer assumes a pivotal role in upholding the integrity of City, Provincial, and Federal engineering design specifications, standards, and regulations throughout the entire lifespan of development projects. These projects may pertain to various aspects such as Minor Variance, Subdivision Agreement, Development Planning etc. Furthermore, the development engineer will actively contribute to the approval process by recommending plans, studies, and designs related to development for authoritative endorsement. This position requires the ability to anticipate needs, think critically, and offer solutions to problems with a high level of professionalism and confidentiality.

The Development Engineer will:

- Provide technical advice, reviews, and expertise based on engineering principles and practices to support development projects.
- Coordinate the development, review, and approval of infrastructure design elements, including plan registration for land development projects.
- Collaborate with developers, consultants, and external agencies on planning, design, and construction of development proposals.
- Prepare and coordinate Conditions of Approval for municipal servicing in new development, ensuring compliance and facilitating registration of development lands.
- Review and verify development designs and agreements to ensure adherence to City policy and construction requirements.
- Develop and recommend changes, alterations, and improvements to design standards and specifications aligned with best practices and engineering standards.
- Specify municipal infrastructure requirements within easement agreements for development projects.
- Oversee the construction of municipal services in developments, including attending meetings, supervising contractors, conducting inspections, and providing final approvals.
- Lead technical engineering design studies to identify development areas and expansion potential within Kenora.
- Develop project cost estimates and schedules to facilitate effective project planning.
- Collaborate with a diverse team of contractors, colleagues, elected officials, consultants, developers, and stakeholders.
- Consider the City's preferences and requirements when evaluating alternative technical options for addressing servicing issues.
- Proactively plan and design robust municipal improvements to support future development, promote growth, and enhance infrastructure in Kenora.
- Assist in preparing the annual project budget by estimating costs related to development projects.

Qualifications:

- Post-secondary degree in Civil Engineering or related field.
- Licensed Professional Engineer (P. Eng), registered or eligible for registration with the Professional Engineers of Ontario, preferably in the discipline of Civil Engineering.
- Five (5) years of development experience in the Municipal Environment and/or with Municipal Infrastructure preferred.
- Minimum two (2) years of contract/project management experience preferably in the management of development projects and/or applications.
- Must possess valid 'G' class driver's license and have access to a reliable vehicle.
- Thorough knowledge of Civil Engineering principles, practices and methods as applicable to a development setting.
- Thorough knowledge of Total Station and GPS Surveying in addition to Microsoft Office, AutoCAD, Civil 3D and ESRI GIS Software.
- Ability to work independently and in a team environment.
- Knowledge of the *Occupational Health & Safety Act*, the *Planning Act*, the *Safe Drinking Water Act*, and any other applicable legislation.
- Ability to deal with sensitive or confidential matters with tact, discretion, and diplomacy.
- Excellent analytical, problem-solving and decision-making skills.
- Excellent verbal and written communication skills with the ability to communicate with all levels of staff, stakeholders and the general public.
- Well-developed organizational and time management skills with an ability to complete a high volume of work with accuracy and within prescribed deadlines in a fast-paced environment with flexibility to changing priorities.

Qualified applicants are invited to submit a current resume using the following link:

<https://kenora.bamboohr.com/careers/30?source=aWQ9OA%3D%3D>

Successful applicants will be subject to criminal and professional reference check.

The City of Kenora is an equal opportunity Employer and committed to building a workforce that reflects the rich diversity of the community we serve. We encourage applications from all qualified individuals including members of groups with historical and/or current barriers to equitable employment, including but not limited to, Indigenous Peoples, members of racialized communities or visible minorities, persons with visible and/or invisible disabilities, diverse sexual and gender identities, orientations and/or expressions, and others who may contribute to the further diversification of ideas.

The City of Kenora is committed to providing accommodation in all aspects of the recruitment and selection process in accordance with the *Ontario Human Rights Code* and the *Accessibility for Ontarians with Disabilities Act (AODA)*. If you require an accommodation, please advise the Human Resources department in advance to ensure your participation in the recruitment and selection process.

Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and is used to determine eligibility for potential employment.

We thank all candidates for their interest, however only those selected for an interview will be contacted.