



Tundra Oil & Gas is a Manitoba-based oil and gas exploration and production company and a wholly-owned subsidiary of Winnipeg-based James Richardson & Sons, Limited. Tundra's head office is in Winnipeg, with additional offices in Virden, Estevan, and Calgary. At Tundra, we believe that our people are the foundation of our success, and we are dedicated to growing our company in a sustainable and disciplined way. This philosophy has served us well since our inception in 1980. Today, Tundra is a team 360-strong, and a leader in the Manitoba and southeast Saskatchewan oil industry. We take pride in supporting the communities in which we operate and stewarding the resources we manage for today and for the future. We are committed to working together and to getting everyone home safe every day.

Tundra is seeking a **Facilities Technologist/Engineer-In-Training (EIT) or Engineer** based out of Tundra's **Virden, Manitoba** or **Estevan, Saskatchewan** office. The incumbent in this role will be eligible to participate in Tundra's hybrid work schedule.

This position is responsible to provide support to all Area Teams to ensure that all Tundra facilities are designed and installed in a safe, environmentally friendly, timely, and cost-efficient manner to maximize production and minimize operating costs. All facilities shall be designed and installed according to the applicable safety, labour, and engineering codes and standards.

Reporting to the Construction & Facilities Manager some specific duties and responsibilities of a **Facilities Technologist/EIT/Engineer** include, but are not limited to:

- Assess the needs for new facilities based on the development plans brought forth from each of the Area Teams.
- Assess and propose solutions to facilities concerns brought forward by Operations.
- Perform risk analysis and economic calculations to determine project feasibility.
- Define project goals, scope of work, risks, assumptions, roles and responsibilities, milestones, and deliverables.
- Develop plans, designs, drawings, and project schedules for facilities projects.
- Prepare project cost estimates and send out request for quotations to suppliers for accurate quotes.
- Liaison with the Procurement Department to acquire the proper equipment for each facility project.
- Be held accountable for the facilities capital budget in the Engineer's respective team areas. Report budget vs. actual spending and project progress reports on a monthly basis to Area Teams.
- Direct the Construction Team in implementing and carrying out all facilities projects in a safe and cost effective manner, ensuring that all Quality Control and Quality Assurance is in place.
- Plan, optimize, and monitor the use of resources to ensure project objectives are achieved.
- Monitor all facilities projects including daily reports and cost tracking from the Construction Team.
- Oversee all project costs to ensure completion within budget. Procure extra budget funding where necessary.
- Observe that Safe Work Practices are being followed during site visits.

- Attend Facilities & Construction Team meetings to review the ongoing and upcoming construction projects within the team. Share any experiences or learnings that may help other members of the Team in their current or future work.
- Oversee total construction effort to ensure projects are constructed in accordance with code, design, budget, and schedule.
- Ensure all company, client, and project policies, procedures, standards, etc., are adhered to.
- Outsource engineering assistance on projects if required and serve the role of Project Manager on those projects.
- Ensure all facilities are up to code and compliant with any relevant legislation in the Engineer's respective team areas.
- Manage underground infrastructure maps in the Engineer's respective team areas.
- Perform regular property inspections of facilities in the Engineer's respective team areas.
- Keep current with ongoing industry changes and new technology and adapt to them accordingly.
- Seek approval from and report to Management as required, identify and forecast all included project costs, prepare annual budgets for approval.
- A Mentor Engineer is required to provide guidance and to approve the Engineer's work through APEGM.

Candidates for this position will possess the following qualifications and competencies:

- Bachelor of Science in Engineering is preferred.
- Registered as an Engineer-in-Training or Professional Engineer with the provincial regulatory body is preferred.
- Oilfield production and operations knowledge is considered a definite asset.
- Project Management experience is considered an asset.
- Understanding of and ability to read and interpret engineering drawings – PFD, P&ID's, Isometrics, plot plans, surveys.
- Knowledge of, and willingness to achieve certification in
 - H2S Alive
 - First Aid & CPR
 - Ground Disturbance Level II
 - TDG
 - WHMIS
 - Confined Space
 - Defensive Driving
- AutoCAD experience is considered an asset.

We recognize that people come with a wealth of experience and talent beyond just the technical requirements of a job. If your experience is close to what you see listed here, please still consider applying. Diversity of experience and skills combined with passion is a key to innovation and excellence. Therefore, we encourage people from all backgrounds to apply to our positions.

If you are interested in joining our team, please visit the Careers section of our website at www.tundraoilandgas.com to submit your application by **end of day, April 9th, 2024.**

We wish to thank all candidates for their interest; however only those being considered for interviews will be contacted.