ENGINEERS GEOSCIENTISTS MANITOBA

Minutes of the **Annual General Meeting** of Engineers Geoscientists Manitoba held online and in-person at the Caboto Centre on **Thursday, October 23, 2025**.

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1. Call to Order and Declaration of Quorum

President David Amorim, P.Eng., called the meeting to order at 2:31 p.m. and formally welcomed all attendees to the 106th Annual General Meeting of Engineers Geoscientists Manitoba, being held both in-person and virtually. He then read the Land Acknowledgment Statement.

As of the Call to Order there were 85 professional members in attendance. President Amorim announced that quorum was present, and the meeting was declared duly constituted.

President Amorim introduced Brandon Mwedon, the election manager from Data on the Spot, who reviewed the voting instructions and conducted a test vote.

2. Standing Rules of the Meeting

President Amorim introduced the standing rules for the Annual General Meetings of the Association.

It was MOVED by Kathryn Atamanchuk and SECONDED by Mike Houvardas that the Standing Rules for the Annual General Meetings of the Association be adopted.

He stated that, if adopted, these rules will apply to all future Annual General Meetings of the Association. He then called for discussion on the motion.

Hearing none, President Amorim called the question on the motion.

In Favour – 90.9%
Opposed – 9.1%

CARRIED

3. Agenda

President Amorim announced that no special business had been received.

He asked if there were any objections to the agenda.

Hearing none, the agenda was adopted as presented.

4. Minutes of the 2024 Annual General Meeting

President Amorim asked if there were any corrections to the minutes of the Annual General Meeting of October 24, 2024.

Hearing none, the minutes were approved as circulated.

President Amorim noted that one resolution was passed during the 2024 Annual General Meeting and that a report pertaining to this resolution would be addressed under agenda item #14.

5. Introductions

President Amorim introduced the members of Council who were present in person: Kathryn Atamanchuk, P.Eng., FEC, Kaitlin Fritz, P.Eng., Mike Houvardas, P.Eng., Carol Martiniuk, P.Geo.(SM), Alan Pollard, P.Eng.(SM), FEC, Justin Rempel, Julia Singh, P.Geo., Lisa Thomson, P.Eng., Kyle Ward, EIT, and Steven Wu, P.Eng., FEC.

Regrets were received by Councillors Steven Brennan, Crystal Paculan, and Shipra Verma.

Also present were Michael Gregoire, CEO, Registrar and Association Secretary, Fiona Hillier, Executive Assistant to Council and CEO, and David Gray, Registered Parliamentarian.

A welcome was extended to guests joining from outside the province and from other Manitoba associations.

President Amorim invited John Van der Put, PhD, FEC, P.Eng., ICD.D, President of Engineers Canada, to bring greetings from Engineers Canada. Matt Alexander, P.Geo., FGC, President of Geoscientists Canada, shared greetings from Geoscientists Canada online.

6. Moment of Silence for Deceased Members

A moment of silence was observed in the memory of those members who passed away since the 2024 Annual General Meeting.

James Aitken
Robert Boyko
Arnaldo Carlos
William Christie
Roman Christiuk
David Crocker
Daniel Danyluk
Simeon Dolhun
Thomas Etches
Patricia Galloway
Rodney Girouard
Witold Kinsner
George Klassen
Kevin Kozar
Germain Maguet
Erling Nyborg
Steve Onyshko
Sital Rihal
Rudolf Schilling
Bruce Stewart
Ronald Watson
Raymond Wazney
Norbert Wegner
Walter Wolfe

7. Report of the President

President Amorim transferred the role of Chair to Vice-President Mike Houvardas, P.Eng., while he presented his report.

President Amorim spoke of his term as president, highlighting Council's three key priorities over the past year: strengthening Council's governance framework, development of the new strategic plan, and the ongoing work to modernize our governing legislation through the Act Change Project. He concluded his report by thanking Council, volunteers and staff for their dedication and hard work.

Vice-President Houvardas called for any questions relating to the report.

Hearing none, the Secretary was asked to record that the Report of the President was discussed and received as information.

Vice-President Houvardas returned control of the meeting back to President Amorim.

8. Report of the CEO

President Amorim invited Michael Gregoire to give the report of the CEO.

In his report, Michael Gregoire discussed the completion and implementation of the revised Manual of Admissions, describing it as one of the year's most significant achievements. He introduced the newly developed EDI Commitment Statement, emphasizing its role in affirming our shared responsibility to foster a profession that represents the public we serve. Additionally, he highlighted events organized by the Association throughout the year, applauding the commitment and hard work of the volunteer community. Lastly, he provided a brief update on the Act Change Project.

President Amorim asked for any questions relating to the report.

Hearing none, President Amorim proceeded to the next agenda item.

9. Result of the Ballot for Elected Councillors

President Amorim announced the names of the scrutineers appointed to oversee the 2025 Council election and by-law vote: Gregory Page, P.Eng., FEC, Don Spangelo, P.Eng.(SM), FEC, and Suman Suri, P.Eng.

He invited Gregory Page, Chief Scrutineer, to present the results of the ballot for elected councillors.

Mr. Page reported that this year there were six candidates to fill two professional engineer positions, two candidates to fill one professional geoscientist position, and two candidates to fill one intern position. He then shared the ballot results.

The two professional engineers elected for a two-year term:

- Richard Marshall, P.Eng.
- Steven Wu, P.Eng., FEC

The one professional geoscientist elected for a two-year term:

- Christian Bohm, P.Geo.

The one intern elected for a two-year term:

- Arshdeep Chauhan, EIT

President Amorim acknowledged the newly elected councillors and asked the Secretary to record that the result of the ballot for elected councillors was received.

10. By-law Changes

President Amorim invited Gregory Page, Chief Scrutineer, to present the results of the by-law changes.

Mr. Page reported that this year, Council proposed four separate by-law changes. He then shared the results of the by-law vote.

- By-law 4.20 Attendance – PASSED
- By-law 6.5 Public Interest Review Committee – PASSED
- By-law 12.1 Certificates – PASSED
- By-law 20.6.2 Written Submission – PASSED

President Amorim asked the Secretary to record that the results of the by-law vote were received.

11. Auditor's Report

President Amorim invited Don Bergen, CPA, CA, Chair of the Audit Committee, to present the external auditors' report and 2025 financial statements.

Mr. Bergen reported that Engineers Geoscientists Manitoba was given an "unqualified" or clean audit report with no identified deficiencies, key findings, or misstatements, confirming that financial processes and controls are appropriate and accurate. He then provided a summary of the notable highlights of the 2025 audited financial statements.

President Amorim announced that Council received the auditor's report and approved the 2025 financial statements as part of its governance policies and processes.

He asked if there was any discussion .

Hearing none, he asked the Secretary to record that the 2025 Financial Statements were received as information and presented the following motion.

It was MOVED by Kyle Ward and SECONDED by Alan Pollard that the Auditor's Report on the 2025 Financial Statements be accepted.

President Amorim called for discussion on the motion.

Hearing no discussion, President Amorim called the question on the motion.

In Favour – 98.8%
Opposed – 1.2%

CARRIED

12. Appointment of Auditors

President Amorim invited Don Bergen, CPA, CA, Chair of the Audit Committee, to present the recommendation for appointment of auditor.

Mr. Bergen outlined the Audit Committee's process for selecting the external auditor, which follows a five-year cycle and a decision matrix to evaluate potential firms. He reported that the year ending June 30, 2025, was the third annual audit performed by Fort Group. Based on their strong performance and balancing the risk of auditor familiarity with audit quality benefits, the Audit Committee recommended appointing Fort Group as the Association's auditor for the 2025-2026 fiscal year.

It was MOVED by Alan Pollard and SECONDED by Kyle Ward that Fort Group be appointed as the Association's auditor for the 2025-2026 fiscal year.

President Amorim asked if there was any discussion.

Hearing none, he called the question on the motion.

In Favour – 90.9%
Opposed – 9.1%

CARRIED

13. 2025-2026 Budget and Schedule of Dues and Fees

President Amorim reported that the 2025-2026 Budget and the Schedule of Dues and Fees were approved by Council, in accordance with By-law 10.1(b).

He invited Dave O'Connor, Vice Chair of the Finance Committee, to provide a presentation on the 2025-2026 budget.

Dave O'Connor presented an overview of the budget, noting that the 2025 fiscal year ended with a surplus due to effective financial management and strong investment performance. He explained that a modest, controlled deficit is planned for 2026 which is intended to advance strategic initiatives, modernize technology and data systems, and enhance cybersecurity. He reviewed capital expenditures, the Association's overall cash position, and net assets, all of which remain strong. He further confirmed that there will be no increase to member dues for the 2025-2026 year.

President Amorim asked if there was any discussion.

Hearing none, President Amorim asked the Secretary to record that the 2025-2026 Budget and the Schedule of Dues and Fees were discussed and received as information.

14. Business Arising out of the Minutes from the Last Annual General Meeting

As per By-law 13.8.4(c) resolutions adopted at an annual general meeting shall be considered by, but are not binding upon, the Council, but the Council shall report on the disposition of any such resolution at the next annual general meeting.

President Amorim noted that one resolution was passed at the 2024 Annual General Meeting and invited Vice President Houvardas to present the report detailing Council's response to the resolution.

Vice President Mike Houvardas read the 2024 resolution which asked that the Council of Engineers Geoscientists Manitoba allocate the necessary human and financial resources to develop a strategic plan to address the roles and responsibilities of the professions in a changing climate. According to the resolution, the plan "should guide members, including all registered professionals, licensees, permit holders, certificate holders and regulated firms, on how to include and respond to the changing climate so that the engineering and geosciences professions remain relevant and effective in discharging their duties while also attracting top talent".

Vice President Houvardas reported that Council established a taskforce to address the 2024 resolution, with him serving as chair. He presented a summary of the taskforce's activities, which involved examining publications from other regulatory bodies who face similar challenges on this topic. The taskforce explored several aspects including the creation of an information portal for the sharing of content related to climate change, adaptation, mitigation, preparedness, resilience and environmental sustainability. Council will continue discussion on this topic at their November meeting.

President Amorim asked if there was any discussion.

Hearing none he asked the Secretary to record that the report on the resolution from the 2024 Annual General Meeting was discussed and received as information.

15. Motions (as per By-law 13.1(c) and By-law 13.1(d))

As per By-law 13.1(d) special business proposed by professional members shall be considered at an Annual General Meeting provided that the motion was received by the Secretary no less than 48 hours before the start of the meeting.

Mr. Gregoire advised that no special business was received.

16. Recognition of Retiring Councillors

President Amorim recognized the following councillors who have completed their term on Council and thanked them for their contributions and service to the Association.

- Kathryn Atamanchuk, P.Eng., FEC
- Carol Martiniuk, P.Geo.(SM)
- Kyle Ward, EIT

17. Gavel Ceremony

The Scott gavel was passed from David Amorim to Mike Houvardas, in accordance with the official ceremony for turning over the gavel to the incoming president. Mr. Houvardas signed the scroll, which was then returned to its place in the gavel.

18. Incoming President's Address

Incoming President Houvardas reflected on his nearly 40-year career in engineering and volunteer service, emphasizing the value of volunteering and the importance of participating in elections. He spoke of the ongoing initiatives for the coming year, including the Act Change Project and governance improvements. He also expressed gratitude to President Amorim, councillors, staff and supporters as he begins his term as president.

19. Closing Announcements and Adjournment

President Amorim thanked everyone for attending and announced that this year's Ingenium Professional Development Seminars would be taking place virtually, from November 18th to 20th.

President Amorim adjourned the meeting at 3:46 p.m.

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David Amorim, P.Eng., FEC President	Michael Gregoire, P.Eng., FEC CEO, Registrar & Secretary