

# CALL FOR VOLUNTEERS

## REGISTRATION COMMITTEE

Are you a professional engineer (P.Eng.) practicing in the area of civil engineering interested in volunteering and giving back to the profession? If so, the Association is looking for a professional engineer in civil engineering to join the Registration Committee.

### **Registration Committee**

The Registration Committee (RC) is a committee of Council responsible for conducting the final review of applicants and interns progressing toward registration and licensure.

The RC is composed of professional engineers, professional geoscientists, and lay members representing diverse disciplines and perspectives.

#### General Duties and Responsibilities:

- Review applicant documentation and provide recommendations on intern enrollment, registration, and licensure.
- Participate in monthly meetings to discuss assigned files, issues, and policies related to registration and licensure.
- When required, take part in intern enrollment, registration, and reinstatement appeal hearings.

#### Specific Skills and Qualifications:

- Registered professional engineer (P.Eng.) in good standing with the Association, practicing in civil engineering.
- Ability to review files in advance of monthly meetings.
- Availability to attend monthly meetings in person or virtually.
- Commitment to supporting qualified applicants through the registration process.
- Knowledge of competency-based assessment (CBA) is an asset.

#### Time Commitment:

- The Committee meets monthly (12 times per year), typically on the last Wednesday of the month over the lunch hour. Meetings are approximately one to two hours in length and are currently held virtually through MS Teams or in a hybrid format (in-person with virtual option).
- Additional time is required to review assigned files prior to each meeting.
- This role requires a two-year term commitment.

#### How to Apply:

To apply, please submit:

- A letter of interest outlining your qualifications and reasons for wanting to join the Registration Committee
- A chronological PDF résumé

Send applications by Friday, April 10 at 12:00 p.m. (noon) to:

Nathan Sun, Engagement and Outreach Coordinator at [\*\*Volunteer@EngGeoMB.ca\*\*](mailto:Volunteer@EngGeoMB.ca).